

Wednesday, 5th February 2014

Windmill Youth Community Centre

Notes



PRESENT:	Cllr Lisa Mulherin (Chair) Cllr Elliott (JE), Cllr Nagle (DN) Officers: Sharon Smith(SS), Malcolm Fisher (MF), Jonathan Sharp (JS), Moira Burke (MB), Emma Bedford (EB)
APOLOGIES:	Cllr Gettings, Sarn Warbis (SW), Carl Sawyer (CS),

1.0	Welcome & Apologies	ACTION
1.1	Councillor Mulherin welcomed everyone to the meeting and introductions where made.	
1.2	MB gave apologies for Cllr Gettings, Sarn Warbis and Carl Sawyer.	
2.0	Minutes of the last meeting	
	Minutes of the last meeting held on 6 th November 2013 were agreed as a correct record	
2.1	Matters arising	
	5.1 Members asked that it be noted that they were unhappy that Les Reed did not attend this month's meeting and asked that he be invited to the next meeting Action: MB to invite Les Reed to next meeting to give an update on the Alcohol Licensing of Community Centre's	MB
	6.1 Tingley Youth and Community Centre - Internet Access SS mentioned that they are still on track for March 2014	
3.0	Pricing and Lettings Policy	
3.1	JS circulated a briefing note to members updating them on the review that is taking place on the Pricing and Lettings Policy and also gave a brief update on the Former ALMOs Centre's. (see attached) Main points Paper to be taken to Resources and Council Services Scrutiny Board on 24 th Feb to propose the remit for consultation with members To look at implement new arrangements by 1 st September, after the consultation To simplify the pricing structure and revisit the lettings process To move to a three point pricing policy To look at separate pricing policy for Blackburn Hall, Morley Town Hall, and Yeadon Town Hall To look at an online booking system and investigate direct payment collection at the point of booking Information to be compiled of the current volume of lettings per building and the percentage of bookings that are subsidised	JS MB
	Currently there are 65 Community Centres in Citizens and Communities portfolio, 20 of which are leased. Members asked if they could be provided with details of the Centre's within Morley. Action: JS to provide members with the number of Centre's within the Morley Area	JS

	Action: JS to email members an update on the ALMO Centre's	JS
	Action: JS to email members the Letting Forms that are in place at the moment	JS
	Action: Lettings forms and Policy to be place on the 7 th May Agenda	JS
	Action: MB to go through previous Community Center Sub Committee minutes to find out when the Lettings Forms were first raised at the meetings.	MB
4.0	Outer South Community Centre Work Plan	
4.1	The work plan was reviewed (see attached updated workplan).	
	Action: to be updated and circulated for comments	MB
5.0	Any other business	
5.1	The webbing on the seats within the MTH Council Chambers is in desperate need of repair.	
	Action: SS to get in touch with maintenance to look at chairs and get quotes for repairs.	SS
5.2	Councilor Elliott asked if the large display cabinet that is on the top of the stairs at Morley Town Hall could be moved out as soon as possible.	
	Action: SS to look in to and arrange.	SS
5.3	SS mentioned that she will be no managing the Outer South Area Community Centre's; Matthew Lister will be taking over her position starting on the 17 th February.	
	Action: Matthew Lister to be invited to all future Outer South Community Centre Sub Committee meetings	MB
5.4	Councilor Mulherin gave thanks to Sharon for all her hard work.	
5.5	A verbal update was given on the St Gabriel's Community Centre report that will be going forward to the March Area Committee.	
	Action: draft report to be forwarded to Elected Members	
6.0	Time and date of next meeting	
6.1	10:00am Wednesday, 7 th May 2014 – Morley Town Hall	
	Action : venue to be arranged and booked	MB
6.2	Dates of future meetings Wednesday, 5 th November 2014 at 10:00 am – 11:30 am	All to note